

REGULAR MEETING
OF
TRINITY BAY CONSERVATION DISTRICT
Wednesday, June 10, 2026
9:00 O'CLOCK A.M.

THE STATE OF TEXAS
COUNTY OF CHAMBERS

The Board of Directors of Trinity Bay Conservation District met at the offices of the District in Stowell, Texas on Wednesday, June 10, 2026, with the following Directors present:

Victor Caraway	President
Rick Nicely	Vice-President
Les Hankamer	Secretary
Annette Rayburn	Director

Also present were Jerry Shadden, Crystal Threadgill, Amos Roy, Manuel Mendoza, Jr. and Lawrence Davis, District employees, also present was Josh Kahla - Chambers County.

Agenda Item 1:

President Caraway called the Public Hearing to order at 9:00 a.m.

Agenda Item 2:

The meeting was opened with a prayer by General Manager Shadden, who then led us in the Pledge of Allegiance to the American and Texas flags.

Agenda Item 3:

PUBLIC COMMENT

NONE

Agenda Item 4:

APPROVE MINTUES

Secretary Hankamer made a Motion to approve the minutes of a Regular Meeting held May 13. The motion was seconded by Vice President Nicely and it passed by unanimous vote.

Agenda Item 5:

FINANCIAL REPORTS

Vice President Nicely made a Motion to approve the Financial Reports for May 31, 2026. The motion was seconded by Secretary Hankamer and it passed by unanimous vote.

Agenda Item 6:

TAX REPORTS

Director Rayburn made a Motion to approve the Tax Reports for May 31, 2026. The motion was seconded by Vice President Nicely and it passed by unanimous vote.

Agenda Item 7:

ACCOUNTS PAYABLE

Secretary Hankamer made a Motion to approve Accounts Payable. The motion was seconded by Director Rayburn and it passed by unanimous vote.

Agenda Item 8:

(3) THREE-YEAR DISASTER MANAGEMENT CONTRACT WITH 2 – 1 YEAR EXTENSIONS WITH TETRA TECH

General Manager Shadden – We put this in the paper once before and we did not receive any responses, so we put it in the paper again and then started calling everybody for a list from the HGAC to bid on this ad Tetra Tech came back and so we are asking the Board to approve Tetra Tech to be our disaster management company. Everyone I spoke with recommended them. They are a large company.

Vice President Nicely – Where are they out of?

General Manger Shadden – They offices all over the United States.

President Caraway – Like the other similar contracts, there is no expense unless we need them?

General Manager Shadden – No, unless we activate the contract, they are only on retainer. FEMA requires you to have them all under contract, that way you're not trying to do it while the Hurricane is happening. They will be the one that manages it and we have Crowder Gulf that actually picks up the debris.

Secretary Hankamer – That’s the labor.

General Manager Shadden – Yes. They have the trucks and track hoes. We have a push package with them that has generator sets and anything we may need within 24 hours. We had \$10,000,000.00 worth of debris during Ike. All the debris from Boliver Peninsula came across and ended up in our ditches, so we have a special rider in the contract for marine type things where they can go in sonar and radar and they can locate and remove the debris. They pick everything up and they bring it to designated areas for things like stoves and dishwashers versus things like wood where they take it and grind it and haul it off.

Secretary Hankamer made a Motion to approve a (3) three-year Disaster Management Contract with the ability to extend the contract to (2) two one-year terms with Tetra Tech. The motion was seconded by Vice President Nicely and it passed by unanimous vote.

Agenda Item 9:

ACCEPT LOW BID FROM GEMINI TO CONSTRUCT ANAHUAC WATER STORAGE TANK \$1,031,000.00

General Manager Shadden – The engineers estimate was \$1,600,000.00 and it came in a little over a million dollars. We had three bidders out of Keystone, and then Gemini. Plummer came down and looked at all the bids and verified that these people were able to do the job and passed all the requirements. So, the engineer gave us a recommendation letter to go with Gemini at \$1,031,000.00 which is a pretty good price.

President Caraway – Do we have any clue of how much we have already spent to do the design work and all that on this project?

General Manager Shadden – No sir, I do not have that right in front of me.

President Caraway - I wouldn’t have any idea either.

General Manager Shadden – But we are reimbursing ourselves \$1,300,000.00, I think. By the time we put the 20” line in, the storage tank and the meters.

Vice President Nicely – This is the job that Manuel with help with the inspections on the tank?

General Manager Shadden – Yes.

Water Superintendent Mendoza – We contracted Plummer as well on this as well to come out twice during construction.

General Manager Shadden – They will pay the bill and will manage all the construction.

Secretary Hankamer – You said LJA or Plummer went through the bids and the qualifications?

General Manager Shadden – Yes, Plummer did. They came here and we opened them here in an open meeting and they meet the criteria.

Secretary Hankamer made a Motion to approve accepting the low bid from Gemini to construct the Anahuac Storage Tank at a cost of \$1,031,000.00. The motion was seconded by Vice President Nicely and it passed by unanimous vote.

Agenda Item 10:

CANCELLATION OF ANSWERING SERVICE WITH ABLE BUSINESS SERVICES

General Manager Shadden – This is our current on call service. We had Munroe TSA when I was here previously and, at the time, I was gone, they switched to Able Business Service. These people have been terrible. They do not answer the phone, I am not saying it is 100% their fault, sometimes their server goes down and they would not get the calls. But every time I would call or someone else here would call, they have like one person answering the phone. They are just not meeting our needs. I have written them a letter, I cannot find where we did any kind of agreement with them, so I am still writing them a letter giving them 30 days’ notice just like we had an agreement that we would no longer be using their services.

We went out and met with TAS United Municipal & Answering Services. I am asking to change services, I just need someone to make a Motion.

Secretary Hankamer – I will say this; I have heard lots of comments about it. That nobody answers the phone.

Crystal Threadgill, District employee – I tried calling them all weekend while we were having the issue and could not get through to anyone. I called the Supervisor and she said she would investigate it and then she never called me back.

President Caraway – I have called before and then had to turn around and call Jerry.

Secretary Hankamer made a Motion to approve cancelling answering services with Able Business Services. The motion was seconded by Vice President Nicely and it passed by unanimous vote.

Agenda Item 11:

SERVICE AGREEMENT WITH TAS UNITED MUNICIPAL & ANSWERING SERVICES FOR AFTER-HOUR CALLS

General Manager Shadden – We had this through Munroe Pricer over in Anahuac before, but we went directly to the company and we were looking at an average that we receive roughly 80 calls a month for after hours, that's a lot. We picked a plan for 250 minutes and it will be \$350.00 a month plus setting it up. They have offices all over the United States, plus Canada and Puerto Rico, this is a big company. They are big enough that if we have a blow out and they get 100 calls, they can answer them. If not, if there is a hurricane or something that comes into our area, they can roll it over to Georgia, Canada or one of their other locations. They actually text it to you and they have a hierarchy in there too. That way if the crew doesn't answer after they call them a couple of times, then they call the Supervisor. If the Supervisor doesn't answer then they call me. They deal with a lot of municipalities, so they know what questions to ask and sometimes people can wait until the next day and sometimes they can wait over the weekend if it is a small meter leak and no one is without water or something like that. It costs more to go out and fix it than it does to let it leak for a day.

Director Rayburn – Are we going to have a contract with them 1, 2 3 years?

General Manger Shadden – No. We have an agreement with them that they will provide the service to us and if we do not like it, I can just send a 30- day notice letter stating that we are not satisfied and we no longer want to use your services.

General Manager Shadden – A lot of these smaller contracts are like that.

Vice President Nicely – So then it is a contract.

General manager Shadden – Well it is an agreement that they are gong to do 250 minute package every month and it will go until we cancel.

President Caraway – I am not sure that we actually need to approve you doing this, but we can.

Secretary Hankamer – Right, since it is not an actual company it is just a service agreement.

Vice President Nicely – Do want to say contract?

General Manager Shadden – No, we can say service agreement.

Vice President Nicely made a Motion to approve a service agreement with TAS United Municipal & Answering Service for after-hour calls. The motion was seconded by Director Rayburn and it passed by unanimous vote.

Agenda Item 12:

SURPLUS EQUIPMENT TO BE SOLD AT AUCTION

General Manager Shadden – It had high mileage so we replaced this truck in drainage. I had it in the budget to replace 2 trucks and this is the 2nd one we are replacing. We would like to take it to Horn auction at her next sale in September. Just taking care of business to declare it as surplus property.

Vice President Nicely – When we take these items over to Horn, do we either paint over or scrap off the TBCD logos.

Drainage Superintendent Roy – Yes, we remove all logos and license plates and clean them up.

Vice President Nicely – Okay.

Secretary Hankamer made a Motion to approve declaring unit #0192, a 2016 Ford XL 4x4 with 117,696 miles as surplus equipment to be sold at auction. The motion was seconded by Director Rayburn and it passed by unanimous vote.

Agenda Item 13:

INTERLOCAL AGREEMENT WITH DD3 TO CLEAN MAYHAW DITCH AT BRUSH ISLAND ROAD & CHAMBERS COUNTY LINE

General Manager Shadden – Mayhaw goes through Carl Griffith's property and stops at the county line and then goes to Brush Island Road. Mr. Benoit was there and he has now passed away. Mr. Benoit would not let anyone come through his property. He had made an agreement with Carl that when he passed away, Carl would buy it. The ditch is cleaned up to Mr. Benoit and from Brush Island Road on the other side. Dd3 has cleaned it already back down their way. We are thinking in the next couple of months Carl should own this property and we would like to go in and do an Interlocal agreement with DD3, they are coming next Tuesday to talk to us about us helping them clean this ditch. It is heavily treed. We have the grinders and we could go in there and it will not be a very big job.

President Caraway – Is most of it on DD3?

General Manager Shadden – Yes. It is past the County line. It goes through Carl's property about where his landing strip is.

President Caraway – Okay. I do not mind doing it, it helps us.

General Manager Shadden – Right. Everything from the North flows through there. We have cleaned all of ours and replaced the pipes all the way back up through to North Hamshire. This is the only piece that is left.

Vice President Nicely – One of the things that LJA has stressed at different meetings on drainage is that we cannot do anything that increases the water level in DD3 by a fraction.

General Manager Shadden – We have done the study and it says it is going to range a half a 10th. Federal law states that if it is in a flood plain you cannot raise it at all. Now what we have done, I believe it was at last meeting, I told y'all that we received some grants through Jeff Ward and Associates. They are going back now and the grant is a feasibility study to say how much benefit everybody is going to have from this and how to mitigate it, whether it is to put a retention pond in North of I10 or South of I10 or whatever. You have any specialties you want to say.

Water Superintendent Mendoza – They will have to run the models once we get the funding. They will model the entire system and then give us recommendations.

President Caraway – But this is not going to affect....

General Manger Shadden – No, it is not. This is what Trinity Bay went to several years ago even before I got there is to grind the trees off so we do not dig. We just clean what is there or we get a permit, we requested a permit for Oyster Bayou. Since we are talking about permits, the money is about to run out over here for the ditch lining, so we have contacted the Core and they agreed to move our project up so we do not lose our grant money.

Secretary Hankamer made a Motion to approve legal counsel to prepare an inter-local agreement with DD3 to clean Mayhaw Ditch at Brush Island Road and the Chambers County Line. The motion was seconded by Vice President Nicely and it passed by unanimous vote.

Agenda Item 14:

RESOLUTION 26-03; ADOPTING TRINITY BAY CONSERVATION DISTRICT WATER CONSERVATION PLAN

General Manager Shadden – The Water Development Board received a billion dollars. We are applying for this and it will be gifted money. There are no matches on some and some will be matched. We are hoping to get the free money and to do that we have to update our water conservation plan. When we made our disaster plan, we sent it to TDEM and TDEM reviewed it all and put some comments is it to make sure before we sent it to FEMA. The Water Development Board has come back and said, if you send it to us, we will go ahead and review it and see if you need anything else and if it meets the criteria. So, I would just like to table this until next meeting and let them review our plan. We were going to send it to them for approval, but since they agreed to look over it and make sure it is good, we do not have to worry about them kicking it back. We are just going to table this this month to let them review it for us and this will help us to be able to get funding in the future.

Water Superintendent Mendoza – They actually sent it to TWDB yesterday and this morning we received comments back already. Apparently the TWDB created a water conservation plan team or department that strictly does reviews for the district. The purpose of putting on the next meeting is that if you adopt it now, we will still revise it and you will have to adopt it again.

Secretary Hankamer – So you just need to incorporate their comments.

Water Superintendent Mendoza – Yes.

Secretary Hankamer – Were there very many comments.

Water Superintendent Mendoza – Not in particular, there was nothing major, it was more to do with the 2 different PWS numbers we have.

General Manager Shadden – We had LJA help us develop this and review our plan and help us with everything.

TABLED.

II. DRAINAGE REPORT:

Amos Roy reported on Drainage.

ELM BAYOU:

Mr. Edwards had called and asked if we could possibly assist with helping him to replace his canal pipe that had collapsed into Elm Bayou over the Holiday weekend. We were able to mobilize and assist with the task of getting the old pipe removed and a new one set within the week.

RUSH DITCH TRIBUTARY:

We were recently able to finish this section of water shed the last week of May.

SPRING BRANCH:

We recently cleared this section of Spring Branch

OGDEN DITCH TRIBUTARY:

We finished this section of watershed in the first week of June.

OGDEN DITCH TRIBUTARY 2:

We replaced the crossing circled in red on 6-3-26. Had to wait on locates to move forward on clearing the ditch. We were able to start 6-8-26.

DOUBLE BAYOU TRIBUTARY:

We are still working on this outfall and are currently heading North on the East leg. Our easement runs out a little way up North of the Methodist Church. The weather conditions have made the terrain a bit troublesome to finish but we are still pushing forward.

HERBICIDE APPLICATORS:

Ariel application was done during the middle of May covering 900 acres of watershed while ground crews continue to apply if the weather permits. They move to grounds keeping and or ditch bank mowing if not spraying herbicides.

III. UTILITY REPORT:

Presented by Manuel Mendoza, Jr.

District wide repairs are ongoing.

Meter changeouts are ongoing.

IV. EXECUTIVE SESSION

GOVERNMENT CODE 551, SUBCHAPTER D

SECTION 551.071 - CONSULTATION WITH DISTRICT'S ATTORNEY REGARDING POSSIBLE LITIGATION

SECTION 551.072 - DELIBERATION ABOUT REAL PROPERTY

SECTION 551.074 - MATTERS OF PERSONNEL

SECTION 551.075 - CONFERENCE WITH EMPLOYEE

SECTION 551.076 - TO DELIBERATE THE DEPLOYMENT OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by §551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, including, but not limited to, §551.071—for the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

V. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

No Action taken.

VI. BOARD MEMBER REPORTS:

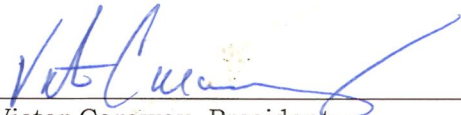
None.

VII. ADJOURN.

Vice President Nicely made a Motion to Adjourn. The motion was seconded by Secretary Hankamer and it passed by unanimous vote.

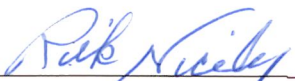
Meeting Adjourned at 9:40 a.m.

READ AND APPROVED:



Victor Caraway, President

Attest



~~Les Hankamer, Secretary~~
Rick Nicely, Vice-President

Date: 9/10/26