



NOTICE OF A REGULAR MEETING OF  
TRINITY BAY CONSERVATION DISTRICT  
WEDNESDAY, MAY 14, 2025  
9:00 O'CLOCK A.M.

PURSUANT TO CHAPTER 551, SECTION 551.054 OF THE TEXAS GOVERNMENT CODE, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF TRINITY BAY CONSERVATION DISTRICT WILL BE HELD AT 9:00 O'CLOCK A.M. ON WEDNESDAY, MAY 14, 2025, IN THE OFFICES OF THE DISTRICT, 2500 SH 124, STOWELL, TX 77661, THE FOLLOWING ITEMS OF BUSINESS WILL BE CONSIDERED AND MAY BE ACTED UPON:

**REGULAR MEETING AGENDA**

**I. ADMINISTRATION**

1. Call to Order
2. Invocation & Pledge of Allegiance
3. Public Comment
4. Approve minutes of a Regular Meeting held April 9, 2025
5. Approve Financial Reports for April 30, 2025
6. Approve Tax Reports April 30, 2025
7. Review and consider approval of Accounts Payable
8. Consider and possible action swearing in Justin Woody to serve as board member for District 4 for a four-year term replacing Gregg Turner
9. Consider and possible action appointing Melinda Prince as Records Management Officer
10. Consider and possible action awarding 20-inch water line project to Eastex Utilities low bidder at a cost of \$559,370.00
11. Consider and possible action adopting the Commercial Civil/ Drainage Review Process (CD-REV) with TBCD
12. Review and consider having the engine repaired in a Caterpillar Long Stick Trackhoe at a cost of \$47,720.68. An engine valve spring broke and damaged the engine block. This includes testing functions of the machine and a 3 year/5000-hour warranty. The machine is a 2016-year model and has 4585 hours of use

13. Consider and possible action purchasing Materials, Fabrication, Programming, Freight for \$57,400.00 and have Kurita America Service Technician – change controls and start-up new controller at a cost of \$8,700.00 for the West Tonka water plant.
14. Consider and possible action adding an (estimated around \$325,000 to meet the requirement for a bond debt service reserve fund which will be equal to the maximum annual debt service) assuming a \$3 million borrowing cap.
15. Consider and possible action reimbursing the cost of the 20” water line project \$559,370.00 from the 2025 \$3,325,000 dollar bond sale
16. Consider and possible action reimbursing the cost of the water meter changeout project \$830,630.00 from the FY-2025 \$3,325,000 dollar bond sale
17. Consider and possible action replacing the 55-ton equipment trailer for age and condition with a Pitts LB55-22DC with a hydraulic detachable gooseneck at a cost of \$74,150.00 through Sourcewell Purchasing
18. Consider and possible action entering into an agreement to extending 8” water line and 3” sewer line along IH-10 to FM 1410 to serve the Asian Industrial Complex. The owner will pay for all the materials, bores, and permits and TBCD will install the lines

## **II. DRAINAGE**

1. Drainage issues in various areas of the district

## **III. UTILITY**

1. Water and sewer issues in various areas of the district

## **IV. EXECUTIVE SESSION**

GOVERNMENT CODE 551, SUBCHAPTER D  
SECTION 551.071 – CONSULTATION WITH DISTRICT’S  
ATTORNEY REGARDING POSSIBLE LITIGATION  
SECTION 551.072 - DELIBERATION ABOUT REAL PROPERTY  
SECTION 551.074 - MATTERS OF PERSONNEL  
SECTION 551.075 - CONFERENCE WITH EMPLOYEE  
SECTION 551.076 - TO DELIBERATE THE DEPLOYMENT OR  
SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY  
PERSONNEL OR DEVICES

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized

by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by §551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, including, but not limited to, §551.071—for the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law

**V. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION**

**VI. BOARD MEMBERS REPORTS**

**VII. ADJOURN**

I, JERRY SHADDEN, GENERAL MANAGER OF TRINITY BAY CONSERVATION DISTRICT DO HEREBY CERTIFY PURSUANT TO SECTION 551.054 OF THE GOVERNMENT CODE WHICH ALLOWS WATER DISTRICTS TO POST AT ITS ADMINISTRATIVE OFFICE AND ON ITS WEBSITE ON THE 8TH DAY OF MAY 2025

  
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JERRY SHADDEN, GENERAL MANAGER