**TRINITY BAY CONSERVATION DISTRICT**

**EMPLOYMENT OPPORTUNITY**

**JOB TITLE:** Meter Reader/ Service Technician

**REPORTS TO:** Plant Superintendent

**DEPT/DIV:** Water/Sewer Maintenance

**STARTING SALARY:** $18.00/hr. (D.O.E.)

**APPLICATION DEADLINE:** UNTIL FILLED

**DUTIES AND RESPONSIBILITIES**

**Essential Job Functions**: Performs skilled tasks involved in the repair and installation of water and sewer lines, fire hydrants, and manholes; may operate light to medium power equipment ranging from air compressors, pumps, and power saws to pickup trucks and forklifts; uses hand tools such as ratchets, wrenches, shovels, rakes, and screwdrivers; responds to citizen requests/complaints; may supervise when foreman is off; repairs equipment such as pumps, valves and lift stations.

**Other Job Functions:** Cleans water towers; read maps, meters, and drawings; cross trains to other divisions; performs other related duties as required. *Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.*

**WORKING CONDITIONS**

Works inside and outside in all types of weather including extreme cold, heat, and temperature swings; works at extreme heights and in extreme and constant noise; works in trenches/ditches and manholes; is exposed to mechanical and electrical hazards, fumes/odors, dust/mites, insects, animals, and gas vapors. Works Monday thru Thursday, 7:00 a.m. to 5:30 p.m., works rotating call on the weekend, may be subject to 24 hour call. Overtime whenever necessary.

**MINIMUM ESSENTIAL QUALIFICATIONS**

**Knowledge:** Thorough knowledge of all tasks required for area of work assignment, including utility meter reading, fire hydrant, and pump station repair, installing water and sewer lines; must be able to work in sanitary sewer and storm sewer piping and ditches; take water samples.

**Skills/Abilities:** Considerable skill in the use and operation of hand and power tools such as pipe cutters, chain saws, jack hammers, shovels, hammers, wrench’s and other equipment applicable to assignments; ability to perform manual labor for extended periods of time and during unfavorable weather conditions; ability to understand, hear, follow and issue oral and written instructions; ability to speak, read and write the English language; ability to read maps, blueprints, cell phone and sketches; ability to work with the public.

**Physical Requirements:** **Essential:** Constantly sees and hears; frequently carries objects weighing up to 100 lbs, cleans, climbs, crawls, drags, holds; lifts, holds, pulls, drags and pushes objects weighing up to 50 lbs.; sits, squats, stands, stoops, twists body, drives, runs, sorts, walks and writes by hand; manual dexterity is required; infrequently uses a calculator and computer.

**Education/Experience:** High school graduation or equivalent preferred; minimum of eighteen (8) months of experience in the installation, maintenance, and construction of water and sewer lines, drainage ditches, bridge construction and associated equipment preferred.

**Other:** \* Must possess a valid Class C driver’s license with a good driving record. Other state valid Driver’s License equivalent to Texas Class C with a good driving record will be considered. Texas state law requires within 30 days of residency, you must possess a valid Texas driver’s license. **Must obtain a Class I Water Distribution license within twelve (12) months of employment date.** **Applicant selected for hire shall be subject to drug/alcohol screen test.**

**Trinity Bay Conservation District does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. To request a reasonable accommodation or other assistance contact a Human Resources representative at (409) 296-3602 or mail your request to P.O. Box 599, Stowell, Texas 77661. The District may consider all related education and/or experience in determining the applicant's minimum qualifications and starting salary.**