

MINUTES OF A REGULAR MEETING
OF
TRINITY BAY CONSERVATION DISTRICT
Wednesday, December 23, 2024
10:30 O'clock A.M.

THE STATE OF TEXAS
COUNTY OF CHAMBERS

The Board of Directors of Trinity Bay Conservation District met at the offices of the District in Stowell, Texas on Monday, December 23, 2024, with the following Directors present:

Victor Caraway	President
Rick Nicely	Director
Annette Rayburn	Director

Also present were Jerry Shadden, Crystal Threadgill, David Hoyt and Amos Roy, District Employees; Anna Scale of Germer PLLC, District Counsel, Susan LeBlanc from Representative Terri Leo-Wilson's office, PAT O'Neill of Wathen DeShong and Junker, Connie Taylor and Celeste Denora of the Progress.

Agenda Item 1:

President Caraway called the Meeting to order at 10:30 a.m.

Agenda Item 2:

The meeting was opened with a prayer by General Manager Shadden, who then led us in the Pledge of Allegiance to the American and Texas flags.

Agenda Item 3:

PUBLIC COMMENT

NONE.

Agenda Item 4:

APPROVE MINTUES

Director Nicely made a Motion to approve the Minutes of a Regular Meeting held November 13, 2024. The motion was seconded by Director Rayburn and it passed by unanimous vote.

Agenda Item 5:

FINANCIAL REPORTS

Director Nicely, made a Motion to approve the Financial Reports for November 30, 2024. The motion was seconded by Director Rayburn and it passed by unanimous vote.

Agenda Item 6:

TAX REPORTS

Director Rayburn, made a Motion to approve the Tax Reports for November 30, 2024. The motion was seconded by Director Nicely and it passed by unanimous vote.

Agenda Item 7:

ACCOUNTS PAYABLE

Director Nicely, made a Motion to approve Accounts Payable. The motion was seconded by Director Rayburn and it passed by unanimous vote.

Agenda Item 8:

ANNUAL FINANCIAL AUDIT

Presented by Pat O'Neill of Wathen, DeShong and Junker. The audit presented fairly which is what you are looking for.

Agenda Item 9:

RESOLUTION 24-12 JEFFERSON COUNTY CERTIFIED TAX ROLL

General Manager Shadden – This is just housekeeping. We do this every year.

Director Nicely, made a Motion to approve Resolution 24-12 Jefferson County Certified Tax Roll. The motion was seconded by Director Rayburn and it passed by unanimous vote.

Agenda Item 10:

24-13 2024 HAZARD MITIGATION GRANT PROGRAM

General Manager Shadden – The Texas Department of Emergency Management came out with some more Grants for the buyouts, winter storms and one other. There is like \$220,000,000.00 out there that they are going to hand out to be able to do some stuff with drainage and infrastructure. We have

already precured Traylor and Associates as Administrator of the Grant and now we are precuring the engineering service to put together any projects we would like to apply for. We put it out to the public in the paper. We had 5 people that applied for the engineering service and after going through the ratings and everything, since LJA is our engineer of record we are asking you to approve them. There is no money involved when you get into engineering contracts, you hire them and you pay them whatever its costs, so it is not like you can bid it. So, we are hiring them to put some projects together to go after some of this money.

Director Nicely made a Motion to approve awarding by Resolution 24-13, a contract for engineering services pertaining to the application of implementation, if awarded, of the district's 2024 Hazard Mitigation Grant Program (HMGP) projects from the Texas Division of Emergency Management and authorizing the execution of a contract. The motion was seconded by Director Rayburn and it passed by unanimous vote.

Agenda Item 11:
EXTENDING LATE FEE ON WATER BILL

General Manager Shadden – We have been having lots of trouble with the post office. We use bulk mail and I received my bill the Saturday before it was due. Every time I go to the post office to talk to them about it, they say the problem is at the coding facility. So, I am asking the Board to move the late fee back to the 26th. I do not feel like it is fair since bills were received on Saturday and it was due on Monday. We are going to look at what it is going to cost to go to first class mail. We also have pay online and you can get it by email.

Director Rayburn made a Motion to approve extending the late fee date to December 26th due to mail delivery delays. The motion was seconded by Director Nicely and it passed by unanimous vote.

Agenda Item 12:
FACEBOOK PAGE

General Manager Shadden – This is an additional thing that we have come up with doing. A you know we are paying \$5,000.00 - \$6,000.00 a year for you to sign up and get alerts on your phone and email for something that may happen in your area.

Director Nicely, made a Motion to approve creating a Facebook page for Trinity Bay Conservation District with no comments for informational purposes. The motion was seconded by Director Rayburn and it passed by unanimous vote.

II. DRAINAGE REPORT:

Amos Roy reported on Drainage.

GORDY MARSH TRIBUTARY/MR. HARGRAVES BRIDGE:

We finished the bridge on 11-13-24.

CROOKED BAYOU CLEANING:

We are using the Komatsu Fecon unit along with a CAT long reach and the Komatsu dozer to clean and correct eh shelf on this water shed. This water shed dumps into White's Bayou.

CROOKED BAYOU BRIDGE:

This is the location where our bridge crew will be constructing an iron/concrete bridge.

ONION BAYOU TRIBUTARY:

This is where the Komatsu Mower is currently working to remove the vegetation from this tributary.

ELM BAYOU WATERSHED NORTH OF FAIRVEIW:

The Komatsu grinder is working this section of the water shed and is assisted by the CAT D3 dozer.

RUSH DITCH NORTH OF IH-10:

The Cat 324 long reach is working this location. He is now on the east side of the drain heading south.

EAST BAY BAYOU TRIBUTARY:

The Cat fecon unit is cutting on this watershed.

SPRAY CREWS:

The spray crews were able to cover 300 miles of watershed this year including ground and above ground support. Now being in off-season they will continue to mow drainage right of ways and help with projects as needed.

III. UTILITY REPORT:

David Hoyt – We were able to fix a couple of big leaks on the west side and that should help the water situation over there. We have been trying to catch up on these taps. They installed 1 gravity tap this month, 4 grinders, 1,016 feet of discharge line, 6 new meters and 45 new auto reads and pulled 6. We are going through and if it is 5 years or older and does not have a house or is a vacant lot, we are pulling the meters out.

IV. EXECUTIVE SESSION

- GOVERNMENT CODE 551, SUBCHAPTER D
- SECTION 551.071 - CONSULTATION WITH DISTRICT’S ATTORNEY REGARDING POSSIBLE LITIGATION
- SECTION 551.072 - DELIBERATION ABOUT REAL PROPERTY
- SECTION 551.074 - MATTERS OF PERSONNEL
- SECTION 551.075 - CONFERENCE WITH EMPLOYEE
- SECTION 551.076 - TO DELIBERATE THE DEPLOYMENT OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by §551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, including, but not limited to, §551.071—for the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

V. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

None.

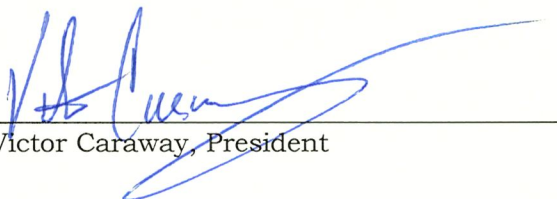
VI. BOARD MEMBER REPORTS:

VII. ADJOURN.

Director Nicely made a Motion to Adjourn. The motion was seconded by Secretary Hankamer and it passed by unanimous vote.

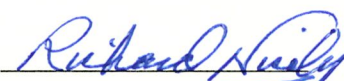
Meeting Adjourned at 11:06 a.m.

READ AND APPROVED:

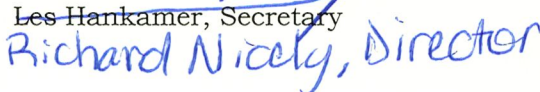


 Victor Caraway, President

Attest



 Les Hankamer, Secretary


 Richard Nicely, Director

Date: 1-15-25