

MINUTES OF A REGULAR MEETING  
OF  
TRINITY BAY CONSERVATION DISTRICT  
Wednesday, January 15, 2025  
9:00 O'clock A.M.

THE STATE OF TEXAS  
COUNTY OF CHAMBERS

The Board of Directors of Trinity Bay Conservation District met at the offices of the District in Stowell, Texas on Monday, December 23, 2024, with the following Directors present:

Victor Caraway	President
Rick Nicely	Director
Annette Rayburn	Director

Also present were Jerry Shadden, Crystal Threadgill, David Hoyt and Amos Roy, District Employees; Anna Seale of Germer PLLC, District Counsel, Josh Kahla, Chambers County Constable Precinct 5, Erica Lopez, Xi Zhu, Gloria Way of the Seabreeze Beacon, and Celeste Denora of the Vindicator.

**Agenda Item 1:**

President Caraway called the Meeting to order at 9:00 a.m.

**Agenda Item 2:**

The meeting was opened with a prayer by General Manager Shadden, who then led us in the Pledge of Allegiance to the American and Texas flags.

**Agenda Item 3:**

PUBLIC COMMENT

Erica Lopez – Came to discuss her parents high water bill.

Xi Zhu – Came to discuss his high water bill.

**Agenda Item 4:**

APPROVE MINTUES

Director Nicely made a Motion to approve the Minutes of a Regular Meeting held December 23, 2024. The motion was seconded by Director Rayburn and it passed by unanimous vote.

**Agenda Item 5:**

FINANCIAL REPORTS

Director Nicely, made a Motion to approve the Financial Reports for December 31, 2024. The motion was seconded by Director Rayburn and it passed by unanimous vote.

**Agenda Item 6:**

TAX REPORTS

Director Nicely, made a Motion to approve the Tax Reports for December 31, 2024. The motion was seconded by Director Rayburn and it passed by unanimous vote.

**Agenda Item 7:**

ACCOUNTS PAYABLE

Director Nicely, made a Motion to approve Accounts Payable. The motion was seconded by Director Rayburn and it passed by unanimous vote.

**Agenda Item 8:**

DENTAL INSURANCE RENEWAL

Director Nicely, made a Motion to approve renewing the District's dental insurance and short-term disability, group #147343 with the Standard Insurance Company. The motion was seconded by Director Rayburn and it passed by unanimous vote.

**Agenda Item 9:**

REPLACEMENT WATER OPERATORS ½ TON TRUCK

Director Rayburn, made a Motion to approve the replacement of a water operations pickup truck destroyed by a tornado on December 29, 2024. The motion was seconded by Director Nicely and it passed by unanimous vote.

**Agenda Item 10:**

PLUMMER INC – COLLECTION SYSTEM MODEL FR THE WEST SERVICE AREA

Director Nicely made a Motion to approve Plummer Inc. to use the data collected in TO-1 and TO-2, to develop a collection system model for the West Service Area only at a cost of \$40,920.00. The motion was seconded by Director Rayburn and it passed by unanimous vote.

**Agenda Item 11:**

HANKAMER 0.3 MGD SEWER TREATMENT PLANT

Director Rayburn made a Motion to approve accepting the Hankamer 0.3 MGD sewer treatment plant from Chambers County. The motion was seconded by Director Nicely and it passed by unanimous vote.

**Agenda Item 12:**

INSURANCE FOR HANKAMER 0.3 MGD SEWER PLANT

Director Nicely, made a Motion to approve having Gallagher insure the Hankamer 0.3 MGD sewer plant for a value of \$2,800,000.00. The motion was seconded by Director Rayburn and it passed by unanimous vote.

**Agenda Item 13:**

TEMPORARY EASEMENT FROM BRETT SWOPE

Director Nicely, made a Motion to approve accepting a temporary easement from Brett Swope to clean one mile of ditch. Mr. Swope will purchase the pipes needed for the job. The motion was seconded by Director Rayburn and it passed by unanimous vote.

**Agenda Item 14:**

1-TON TRUCK FOR DRAINAGE

Director Nicely, made a Motion to approve replacing a 1-ton drainage truck because of age and condition. The motion was seconded by Director Rayburn and it passed by unanimous vote.

**II. DRAINAGE REPORT:**

Amos Roy reported on Drainage.

**CROOKED BAYOU CLEANING:**

We are using the Komatsu Fecon unit along with a CAT long reach and the Komatsu dozer to clean and correct eh shelf on this water shed. This water shed dumps into White’s Bayou.

**CROOKED BAYOU BRIDGE:**

This is the location where our bridge crew will be constructing an iron/concrete bridge. On 1/7/25 we moved in the vibratory hammer machine.

**ONION BAYOU TRIBUTARY:**

This is where the Komatsu Mower is currently working to remove the vegetation from this tributary. Crossed FM 1985 1-6-25 and heading upstream.

**ELM BAYOU WATERSHED NORTH OF FAIRVEIW:**

The CAT Fecon unit is working this section of the water shed.

**RUSH DITCH NORTH OF IH-10:**

The Cat 324 long reach is working this location. He is now on the east side of the drain heading south.

**EAST BAY BAYOU TRIBUTARY:**

The Komatsu Grinder unit is cutting on this watershed.

**SPINDLETOP SOUTH OF FRANZEN RD:**

We are using the D3 dozer to knock down spoils left from the dragline work that was done last year. When the dragline was in this area, we didn’t have a dozer available, so we came back to knock the spoils down. This needs to be down so that we can mow the right of wat in the future.

**SPRAY CREWS:**

The spray crews assist the labor crew as needed. On December 13<sup>th</sup> Mark has some rye grass seed flown in on Rush Ditch North and South of IH-10. These photos were taken on 1-7-25.

**CLCND SIPON PIPE PROJECT:**

The Siphon pipe change out is scheduled to begin on January 21, 2025. They will shut the canal down and begin draining the water. We hope to begin excavation on the following Monday the 27<sup>th</sup>. This involves digging back the canal to remove the existing 72" pipe that is 200' in length.

**III. UTILITY REPORT:**

Amos Roy reported on Water and Sewer.

**IV. EXECUTIVE SESSION**

- GOVERNMENT CODE 551, SUBCHAPTER D
- SECTION 551.071 - CONSULTATION WITH DISTRICT'S ATTORNEY REGARDING POSSIBLE LITIGATION
- SECTION 551.072 - DELIBERATION ABOUT REAL PROPERTY
- SECTION 551.074 - MATTERS OF PERSONNEL
- SECTION 551.075 - CONFERENCE WITH EMPLOYEE
- SECTION 551.076 - TO DELIBERATE THE DEPLOYMENT OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by §551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, including, but not limited to, §551.071—for the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

**V. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.**

None.

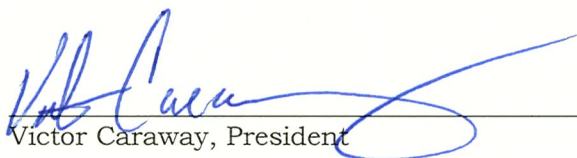
**VI. BOARD MEMBER REPORTS:**

**VII. ADJOURN.**

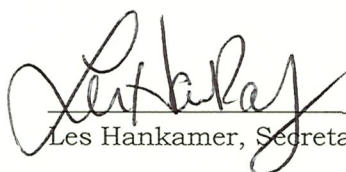
Director Nicely made a Motion to Adjourn. The motion was seconded by Annette Rayburn and it passed by unanimous vote.

Meeting Adjourned at 9:41 a.m.

READ AND APPROVED:

  
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 Victor Caraway, President

Attest

  
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 Les Hankamer, Secretary

Date: 2-12-25