

MINUTES OF A SPECIAL MEETING
OF
TRINITY BAY CONSERVATION DISTRICT
Wednesday, July 12, 2023
9:00 O'clock A.M.

THE STATE OF TEXAS
COUNTY OF CHAMBERS

The Board of Directors of Trinity Bay Conservation District met at the offices of the District in Stowell, Texas on Wednesday, July 12, 2023, with the following Directors present:

Victor Caraway	President
Gregg Turner	Vice-President
Les Hankamer	Secretary
Richard Nicely	Director

Also present were Jerry Shadden, Crystal Threadgill, Mike Will, Amos Roy, District Employees; Leverett of Germer, District Counsel, Gloria Roemer and Sharisa Nelson of the Seabreeze Beacon, Wade Thibodeaux of the Hometown Press and Brad Moon, Chambers County Constable, Phillip Givens of Superior Water Management Heather Coggins and Annette Rayburn.

Agenda Item 1:

Vice President Turner called the Meeting to order at 9:00 a.m.

Agenda Item 2:

The meeting was opened with a prayer by Vice President Turner who then also led the Pledge of Allegiance to the American and Texas flags.

Agenda Item 3:

PUBLIC COMMENT:

No Public Comments.

Agenda Item 4:

MINUTES:

Secretary Hankamer, made a Motion to approve the Minutes of Regular Meeting held June 14, 2023. The motion was seconded by Director Nicely and it passed by unanimous vote.

Agenda Item 5:

FINANCIAL REPORTS:

Presented by General Manager Jerry Shadden

Director Nicely, made a Motion to approve the Financial Reports for June 30, 2023. The motion was seconded by Director Caraway and it passed by unanimous vote.

Agenda Item 6:

TAX REPORTS:

Presented by General Manager Jerry Shadden

Secretary Hankamer made a Motion to approve the Tax Reports for June 30, 2023. The motion was seconded by Director Nicely and it passed by unanimous vote.

Agenda Item 7:

ACCOUNTS PAYABLE:

Director Caraway, made a Motion to approve the Accounts Payable. The motion was seconded by Secretary Hankamer and it passed by unanimous vote.

Agenda Item 8:

SUPERIOR WATER WASTE MANAGEMENT PRESENTATION "COST OF SERVICE":

Presentation given by Phillip Givens of Superior Water Management

Agenda Item 9:

2022-2023 YEAR END PROJECTIONS & PROPOSED 2023-2024 BUDGET:

Presentation given by Jerry Shadden as to where we are projected to be next year. Will set up a Budget workshop in the next couple of weeks to go over in detail and approve at September Board Meeting.

Agenda Item 10:

PERSONNEL POLICY MANUAL, VEHICLE & DRIVERS SAFETY POLICY & RETIREE MEDICAL INSURANCE POLICY:

General Manager Shadden presented the new Policy Manual and Drivers Safety Policy & Retiree Medical Insurance Policy to the Board. The policy has not been updated since 2008. The Board was given the information ahead of time to be able to read thoroughly.

Director Caraway, made a Motion to approve the Personnel Policy Manual, Vehicle & Drivers Safety Policy and Retiree Medical Insurance Policy. The motion was seconded by Secretary Hankamer and it passed by unanimous vote.

Agenda Item 11:

ELECTING NEW OFFICERS POSITIONS FOR BOARD OF DIRECTORS:

Secretary Hankamer, made a Motion to approve electing Director Caraway as the new President of the Board of Directors. The motion was seconded by Director Nicely and it passed by unanimous vote.

Agenda Item 12:

SCHEDULING INTERVIEWS FOR PRECINT #5 POSITION ON BOARD OF DIRECTORS:

TABLED. Make a post on website that we are accepting applications for the #5 Position on the Board of Directors and will schedule a later date to conduct interviews.

Agenda Item 13:

REPLACING DILAPIDATED BRIDGE FOR FELIX JACKSON:

General Manager Shadden – Gregg approached me a few years ago regarding Felix Jackson wanting to replace this bridge. Then it kind of went away and they decided that they didn't want to, and now it is back again. This bridge dumps into Oyster Bayou, it doesn't really have a name on the ditch itself. Amos contacted Felix and we told them that we would put a price together for them to replace this bridge. We are looking at all the easements to be able to get a price together. Once we get all of it, we will propose that if they buy all the materials, that we will install the bridge.

TABLED until pricing is available.

Agenda Item 14:

RESOLUTION 23-11 – ENGINEERING SERVICES FOR JENKINS WEIR:

General manager Shadden – This is a follow up. The Board approved replacing Jenkins Weir and I contacted Mr. Lloyd, he is the one that put in Fahrung's Weir at Spindletop, and he gave us a price of \$50,000.00 to do the engineering work and permitting.

Director Nicely, made a Motion to approve hiring an Engineering service at a cost of no more than \$50,000.00. The motion was seconded by Secretary Hankamer and it passed by unanimous vote.

Agenda Item 15:

DECLARING REPLACED WATER METERS AS SURPLUS PROPERTY TO SELL FOR SCRAP:

General Manager Shadden – We have several buckets of used meters from the change out to the auto reads and we would like to get rid of them and sell them for scrap. The proceeds from this will go back into our operating budget. We will get three (3) bids from like Wrights Scrap Metal, and a couple of others and we will sell it to the highest bidder.

President Caraway, made a Motion to approve declaring replaced water meters as Surplus property to sell for scrap. The motion was seconded by Director Nicely and it passed by unanimous vote.

Agenda Item 16:

KING SOLUTIONS TO PIPE BURST 450 FEET OF 8" BROKEN SEWER LINE AT 9TH STREET AND LEBLANC FOR \$50,980.00:

General Manager Shadden – We have an 8" sewer line at 9th Street and Leblanc that we have cleaned and TV'd it. It is full of sand and the line is broken. It is deep and it is also in quicksand. In our opinion the best thing to do is to replace the manhole of 450' at a price of \$50,000.00 and that replaces and renews the line in that section.

Director Nicely, made a Motion to approve King Solutions to Pipe Burst 450' of 8" broken sewer line at 9th and Leblanc for \$50,980.00. The motion was seconded by President Caraway and it passed by unanimous vote.

II. DRAINAGE REPORT:

Amos Roy presented the drainage report on various areas of the District:

SPINDLETOP BAYOU N. OF SH65:

Dragline – Has roughly a half a mile to go to get to Franzen. Once we reach Franzen then we will move it to Winzer’s bridge and head upstream toward SH65.

Dozer 3 – Using this machine to knock down the spoils and to dress the right of way.

SPINDLETOP BAYOU S. OF SH65:

Komatsu Dozer – This machine is reworking the right of way and old spoils of Spindletop.

Old Fecon – This machine is cutting the right of way on Spindletop.

OGDEN DITCH:

Cat 329 Bucket/Hammer – We are using this machine to construct the Doornbos bridge over Ogden ditch. (cleanup work)

MAYHAW BAYOU TRIBUTARY:

Komatsu Mower – This machine is being used to dip out silt that had built up in the ditch over the years as well as changing out crossings to improve the flow.

UPPER ELM BAYOU TRIBUTARY:

Newest Fecon – This machine is being used to clear up both sides of the ditch down to the Edward’s farm. (Started June 29).

OYSTER BAYOU:

Long Reach 60’ – This machine is still on the East side of Oyster Bayou South of Fairview moving in a Southernly direction. The vegetation is very heavy with trees.

ALLAN SCREEN CROSSING:

Komatsu Grinder – This machine has been stock piling dirt in preparation of damming off the ditch so that we can work on the crossing. It is 10’ deep on one side and 8’ deep on the other.

SPRAY CREWS:

1. Ground crews are working the East and West sides of the District. (covered approximately 48 miles)
2. We are still mowing with tractors.

III. UTILITIES REPORT:

Mike Will reported on Water and Wastewater.

1. Updated on the new Hankamer WWTP.
 - Entergy has installed the new electrical service
 - Modifications to the catwalk steps will be completed this month
 - The sewer force mains have been connected to the bar screen
 - Equipment testing will be completed this month
 - Site grading will be completed this month
 - Final testing will begin on the facility next week
 - The walk through has not been scheduled yet
2. The TCEQ has implemented a new program that is called the Service Line Inventory Program. This program requires us to identify what materials all service lines in the District are constructed of. This includes the Districts side of the meter and customer side of the meter. We have begun collecting some of this data as part of the meter change out program. We will still have approximately 5,000 remaining to identify before October 2024.
3. We have less than 300 water meters remaining to install as part of the meter change out program.
4. Scallon Controls will be at the Winnie WTP on July 24th to start installing the new PLC (programmable logic controller). It will take a couple of days to complete. During the

installation process, the water operators will have to operate the plant manually for a couple of days.

IV. EXECUTIVE SESSION

GOVERNMENT CODE 551, SUBCHAPTER D
SECTION 551.071 - CONSULTATION WITH DISTRICT'S ATTORNEY REGARDING POSSIBLE LITIGATION
SECTION 551.072 - DELIBERATION ABOUT REAL PROPERTY
SECTION 551.074 - MATTERS OF PERSONNEL
SECTION 551.075 - CONFERENCE WITH EMPLOYEE
SECTION 551.076 - TO DELIBERATE THE DEPLOYMENT OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by §551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, including, but not limited to, §551.071—for the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Adjourned to Executive Session at 10:38 a.m.

V. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

No action taken.

Reconvened regular meeting at 11:06 a.m.

VI. BOARD MEMBER REPORTS:

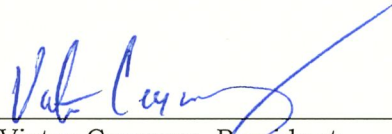
None.

VII. ADJOURN.

Director Nicely made a Motion to Adjourn. The motion was seconded by Director Caraway and it passed by unanimous vote.

Meeting Adjourned at 11:06 a.m.

READ AND APPROVED:



Victor Caraway, President

Attest



Les Hankamer, Secretary

Date: 8-16-23