



**NOTICE OF SPECIAL MEETING
OF
TRINITY BAY CONSERVATION DISTRICT**

NOTICE IS HEREBY GIVEN that a Special Meeting of the Board of Directors of the Trinity Bay Conservation District (“District”) will be held on **Tuesday, November 17, 2020**, at 5:00 p.m.; at the District’s Offices located at 2500 SH 124 Stowell, Texas 77661.

Pursuant to the May 12, 2020 Proclamation Order by the Governor of the State of Texas, Board Members, staff, and members of the public may attend and participate in the District’s Special Meeting by conference call. In addition, a recording of the meeting will be made available following the meeting. The call-in information for the meeting is set forth below:

Join Zoom Meeting
Meeting ID: 781 754 6868
<https://us02web.zoom.us/j/7817546868>
+13462487799, 7817546868# US (Houston)

The following matters will be considered and may be acted upon at the meeting for the following purposes:

A. GENERAL/ADMINISTRATIVE MATTERS

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Discuss and take action, if necessary, on canvassing the November 3, 2020 election results.
4. Swear in newly elected Board members.
5. Public Comment
6. Discuss and take-action on the District’s Accounts Payable; Tax Reports.
7. Discuss and take-action, if necessary, on the election of officers.
8. Discuss and take-action, if necessary, on approving the minutes of the October 14, 2020 Regular Meeting.
9. Appoint Committees and receive reports from the following Committees:
 - Audit/Finance Committee;
 - Personnel Committee; and

- Operations Committee

10. Receive status reports, and take any needed action, if necessary, on the following matters:

- a. Receive status of requesting Financial Managerial and Technical Assistance through the TCEQ;
- b. Receive status report of purchasing and installing water meters for the pilot program approved at the September 16, 2020 Regular Meeting;
- c. Receive status report on replacement of Phase 2 Sewer Replacement Line on Buccaneer Road approved during the September 16, 2020 Regular Meeting;
- d. Receive status report on completion of Brown property levy project;
- e. Receive status report on negotiations with Entre Computers;
- f. Receive status report on CCN transfer with Gulf Coast Authority; and
- g. Update website;
- h. Submit Request for Proposals for Insurance to various adjusters;
- i. Prepare Joint Defense Agreement with LJA;
- j. Return of Deposits; and
- k. Discuss and take-action, if necessary, to authorize staff to receive quotes to purchase fuel gas and diesel fuel tanks for the District's Anahuac and Winnie facilities.

11. Discuss and take-action, if necessary, on receiving a status for hiring a General Manager.

12. Discuss and take-action, if necessary, on adopting a resolution to remove former Directors Bauer and Hamilton and add Directors Mitchell and Kahla.

13. Discuss and take-action, if necessary, on reconsidering automobile use policy and implementation of time clocks and GPS tracking devices.

14. Discuss and take-action, if necessary, on reconsidering employee health policy deductible limits.

15. Discuss and take-action, if necessary, on adopting an employee performance bonus plan and amend budget to accommodate the plan.

16. Discuss and take-action, if necessary, on awarding vacation pay to Wayne Nipp due to retirement.

17. Discuss and take-action, if necessary, on setting a date and time for an employee appreciation lunch as provided for in Tex. Att'y Gen. LO-96-136 (1996).

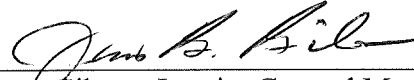
C. SALE OF PROPERTY FOR TAX PURPOSES

18. Discuss and take-action, if necessary, on accepting a Resale Offer in Cause No. CV28029 submitted by Keely Salyers in the amount of \$8,000.00 on the property under Parcel ID 13835 that is currently in the name of Anahuac Independent School District.

D. STAFF REPORTS

- 19. Drainage Reports; and
- 20. Water and Sewer Utility Reports

ADJOURN



James Gibson, Interim General Manager
Trinity Bay Conservation District

The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or, discussion of real estate acquisitions pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

A packet containing all supportive documentation for this agenda is available for inspection on Tuesday nights at the Trinity Bay Conservation District's office located at **2500 SH 124 Stowell, Texas 77661** between the hours of 7:00 a.m. and 5:00 pm.

Trinity Bay Conservation District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Mrs. Barbara Sigut at (409) 296-3602 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.
